

## **Nathan's Driving School Covid-19 Road Testing Protocol – As of May 1<sup>st</sup> 2020**

### **Routine Procedures**

- All road tests must be scheduled one week in advance. The schedule for the upcoming week goes out on Friday at 12:00 and no changes may be made after that time.
- Students must have a parent or guardian come with them to the test.
- Students must send a photo front and back of their learner's permit to the office when scheduling their road test.
- Student must have their learners permit on them the day of the test.
- Student must have completed a minimum of six hours/three lessons of behind the wheel instruction at Nathan's prior to scheduling the road test. These hours must have been completed either after 1/2020 or in combination of the 30/6 program with us prior to 1/2020.

### **COVID-19 SPECIAL PROTOCOL**

- Nathan's Driving School will be screening all employees for illness prior to the employee beginning any service. Nathan's Driving School will provide gloves, masks, cleaning supplies and an infrared non touch thermometer for employees to use for screening purposes.
- All cars will be disinfected and cleaned prior to and after each test or lesson.
- Employees will wear a mask and have gloves and windows will be open slightly during the test or lessons to allow for air flow.
- Students must complete the road test contract and any documentation that is requested via email from the scheduling office and bring it with them to the road test.
- Students will need to sign a wavier that they have not been exposed to anyone with a known or suspected COVID-19 case and have been symptom free for 14 days and that they are accepting the risk of Covid-19 by taking an in-person test and will not hold Nathan's Driving School Inc. liable for any illness resulting from taking the road test.
- Student must bring their own mask to the test (and gloves if possible but the mask is required)
- Student and parents must remain in their vehicles for the pre and post test conference. The instructor will speak through the window standing at a safe distance.
- Parents must remain in their vehicle at all times and must remain on site.
- Testing will begin and end in the Nathan's Driving School Parking Lot.
- The instructor will let the student know results and do the post test conference with the student and parent in their vehicle and the instructor standing a safe distance away.
- If the test is passed, the instructor will go inside and will process the test and will immediately email it to the student and input it into the state OCRA system
- If the student fails, the student may call to discuss rescheduling at 770-454-9100